

I. CALL TO ORDER at 6:00 pm in the basement meeting room at the Town Hall. Present were Selectmen Brett Hunter, Gene Cordes, and Leon Holmes Sr; Town Administrator Heidi Carlson.

II. ANNOUNCEMENTS

Veteran's Open House was held on Monday November 11, 2013 and was very successful.

III. LIAISON REPORTS

Cordes reported on the 11/13/2013 Budget Committee meeting. School budget reports had been distributed and review of the material began. Cordes reported that the document is easy to understand in terms of how it is put together. There is approximately a \$700,000 increase in the proposal, largely driven by the cost of collective bargaining agreements, including health insurance, and the Sanborn tuition contract which may increase as much as 12-15%; with tuition at approximately \$17,000 for 223 students.

Committee members will be back next week with lists of questions for the School Administration to address, and another review will take place

IV. APPROVAL OF MINUTES

Selectmen reviewed the minutes of 07 November 2013. Motion was made by Cordes and seconded by Holmes Sr to approve the minutes of 07 November 2013. The vote was unanimously approved 3-0.

V. SCHEDULED AGENDA ITEMS

At 6:10 pm Deputy Health Officer Candidate Carla Smith came in to the meeting. At 6:15 pm she met with the Board to discuss her interest in the position. She has met with Bob Meade, the Health Officer, and discussed her varied background in emergency medicine as well as public health. She is interested in learning more about the aspects of the job.

Selectmen thanked her for her interest, and motion was made by Holmes Sr to appoint Carla Smith as Deputy Health Officer through March 2014. Cordes seconded and the vote was approved 3-0. Smith thanked the Board, and took her appointment form to the Town Clerk's Office to be sworn in.

6:45 pm Public Input - none

7:00 pm Department Heads

At 7:45 pm Fire Chief Richard Butler dropped off public education materials for posting at the Town Hall. He had come from the calling hours for long-time firefighter Wayne Raymond, who passed away on November 9th. Butler talked with the Board about financing options for the fire truck. He said he will have the final proposal information to the Board by their meeting next Thursday.

VI. OLD BUSINESS

1. Selectmen signed a reissued manifest for a lost paycheck (\$153.92 check to Herb Tardiff that was voided and reissued for the same amount).

2. Selectmen reviewed the Lennon tax matter from last week. The Selectmen were considering abating the balance of the 2011 interest with the condition that the property owner continue making monthly payments on the 2012 tax lien.
3. Holmes mentioned Jeff Philbrick's interest in a ZBA appointment. He asked for Meredith Bolduc to follow up on this. All of the Land Use Boards are still short members.

VII. NEW BUSINESS

1. Selectmen reviewed the accounts payable manifest \$14,397.83 for current week dated 15 November 2013. Motion was made by Cordes and seconded by Hunter to approve the manifest. The vote was unanimously approved 3-0.
2. Selectmen reviewed bills and invoices for payment.
3. Selectmen reviewed the folder of incoming correspondence; review and sign outgoing correspondence to Trustees of Trust Funds for release of perpetual care funds
4. Selectmen reviewed a request from Glenn Sabalewski of the FAA U10 boys soccer team to use the Town Hall on Sunday November 24, 2103 from 3:30 to 5:30 pm for the end of year pizza party. This was approved on the condition that they take any trash generated out with them, and that they clean up the meeting room when they leave. They will be loaned a key, and advised about shutting the lights and the heat when they leave.
5. Review tax rate information and property tax warrant for second issue 2013 in the amount of \$5,419,732.00. With all in order, motion was made by Cordes to sign the 2013 Second Issue Tax Warrant in the amount of \$5,419,732. Hunter seconded and the vote was approved 3-0.
6. Selectmen reviewed and signed Land Use Change Tax bills for parcels 03-015.001.020, 03-015.001.097 and 03-015.001.107 and a warrant for all three parcels as well. The bills were forwarded to the Tax Collector.
7. Four bids were timely received for the Town Hall Roof work. There are several options within the bids, but the base bid from each company is as follows:

DM Construction \$21,150
Dzioba Construction \$19,895
KTM \$18,925.00
Macklin Construction \$20,680

There was discussion about including OSB on the entire roof as it would be cheaper than doing it piece by piece as problems are found. The Board also wanted the Building Inspector's advice on how to proceed with the venting.

Holmes moved to accept the low bid from KTM Properties of \$18,925 and to include \$3,685 for supply and installation of OSB sheathing over the existing planking; conditioned on input from the Building Inspector. Cordes seconded and the vote was unanimously approved 3-0.

8. Intents to Cut

This intent was discussed as the logger has requested access through the town Forest because he is out there doing the Town work. This is in violation of the Town Forest Ordinance and the terms of the Conservation Easement. After further discussion, the Board directed Carlson to talk to the Conservation Commission and SPNHF about the easement and impacts of the cut.

The Statute that Mr LeClair cited (NH RSA 231:40-42) does not guarantee access, but provides for a petition process that one can apply for through the Selectmen for consideration. It is solely at the Town's discretion.

05-072.001.002 Brian & Laurie Frost 281 Beede Hill Road
Holmes moved to approve this Intent. Cordes seconded and the vote was approved 3-0.

Selectmen then discussed the Lennon tax issue and reviewed payments and interest to date. The Board decided to review the matter as though payments had been made this calendar year against principal and to make an interest reduction accordingly. The strict terms of the payment plan had not been fully kept up to date, and the Board did not want to go back in history further than the current year.

VIII. NON-PUBLIC SESSION NH RSA 91-A

The next regular Board meeting will be a work session, to be held on Thursday November 21, 2013 at 6:00 pm.

IX. ADJOURNMENT – by 9:00 pm

With no further business to come before the Board motion was made by Holmes Sr to adjourn the meeting at 8:40 pm. The vote was approved 3-0.

Respectfully submitted,

Heidi Carlson
Town Administrator